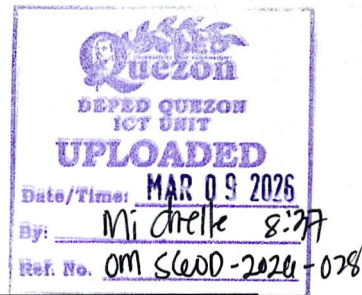




Republic of the Philippines  
**Department of Education**  
REGION IV-A - CALABARZON  
SCHOOLS DIVISION OF QUEZON PROVINCE



9 March 2026

**OFFICE MEMORANDUM**  
SGOD-2026- 028

**DESIGNATION OF OFFICER-IN-CHARGE FOR SGOD CHIEF**

To: All SGOD Personnel  
All Others Concerned

In light of SGOD Chief's official engagement to attend and participate in the Regional Athletic Association Meet 2026 on March 9, 2026 in Batangas City, **Dr. Raul R. Agaran, Education Program Supervisor**, is hereby designated as the Officer-in-Charge for the said date.

He is authorized to sign all urgent routine communications, excluding financial matters. He is likewise directed to promptly report to the SGOD Chief any critical concerns requiring urgent decisions, including matters related to the travel of SGOD personnel.

For information and guidance.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

sgod/jcm/03/09/2026  
DEPEDQUEZON-TM-SDS-04-010-005



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